

The goal of SafePlace is to assist individuals, couples, and families in housing transitions by providing safe, temporary housing coupled with case management, and/or peer support services.

Sleeping Unit – The sleeping unit may be the participant’s personal tent, car, truck, van, travel trailer, or RV; or a Program provided tent, travel trailer, or microshelter. Each sleeping unit is intended for one individual, couple, or family.

SafePlace Staff - SafePlace is a program of Unity Shelter and is managed by the following team members.

- The **Program Manager** manages the SafePlace program and supports the Site and Case Managers and the Host Site team.
- The **Site Manager** manages SafePlace infrastructure including microshelter maintenance, conducts weekly onsite walkthroughs with each Participant, and leads Code of Conduct interventions.
- The **Case Manager** works directly with the Participant including attending regular meetings and assisting the Participant, to the best of their ability, on their Service Plan development and action.
- The **Support Team** meets with the Participant weekly and will consist of trained personnel including one of the following, a Community Health Worker, peer support specialist, Benton County Harm Reduction, or a Social Work Intern.

Host – The Organization hosting the sleeping unit(s) on their property.

Participant – The individual, couple, or family participating in SafePlace.

Code of Conduct – The signed agreement between the Participating Host, the SafePlace staff, and the Participant.

Safe Camp – A SafePlace site located at First Congregational United Church of Christ. The SafePlace office is located at SafeCamp.

Service Plan – The Service Plan will support the personal goals and action items for each Participant and will strive to be both supportive and responsive to the needs of each individual Participant. Upon move-in at SafePlace the Participant and Case Manager will work collaboratively to develop the individualized plan as well as assess progress towards goals.

Overview

SafePlace uses tents, vehicles, RVs, travel trailers, and microshelters for transitional housing. The Participating Host will determine the type of sleeping unit to be used on their property, the number of units they are willing to host, and the duration of their participation. After acceptance into the program, and subject to ongoing compliance with the Code of Conduct, each participant is eligible to participate in the program for up to 90 days. After 90 days, continuation in the program will be assessed based on the individual’s progress toward their service plan.

Non-Discrimination Policy

SafePlace partners shall not discriminate on the grounds of race, color, sex, gender, marital status, religion, national origin, age, sexual orientation, disability, or any other characteristic protected under applicable federal or state law, in any of its activities or operations. We are committed to providing an inclusive and welcoming environment for all participants, Participating Hosts, volunteers, subcontractors, and vendors.

SafePlace agrees to provide:

1. Completion, submission, and payment of Local Jurisdiction permit paperwork.
2. SafePlace staff to support the Host and Participant.
3. Case Management to support the Participant.
4. Screening and placement of individual, couple, or family Participants into the program.
5. Entry/exit support to the Participant and communication of timelines to Host.
6. Sleeping Units as available (tent, travel trailer, or microshelter)
7. Microshelter cleaning and maintenance

The Participating Host agrees to provide the following:

1. Space to place one or more sleeping units on the Host's property
2. Area where one vehicle per participant may be parked
3. Dumpster space for a reasonable amount of personal trash
4. Access to water
5. Porta-toilet services
6. Electric service for the sleeping unit(s), when applicable.
7. One point person from the Host's organization for communication with SafePlace staff and Participant.

Program Participants agree to the following Code of Conduct:

1. Receive and review the Program Guidelines.
2. Respect all Participants, SafePlace and Host staff and volunteers, and neighbors. Not use hateful speech and keep noise at acceptable levels. (Quiet hours are 10pm to 8am.)
3. Keep the sleeping unit and the area around the sleeping unit neat and clean and only store one bicycle/trailer outside of the sleeping unit.
4. Not participate in illegal activities (including, but not limited to, theft, violence, intimidation, illegal drug use, etc.)
5. Not have any open flames inside or around the sleeping unit and to smoke/vape only in the designated smoking area. SafePlace staff will show Participants where their fire extinguisher is located and how to use it.
6. Allow invited and accompanied guests only during guest hours of 8am to 10pm. Inform guests that they are required to follow the Code of Conduct.
7. Respect the belongings and property of all Participants, the SafePlace Program, the Participating Host, and surrounding neighborhood.
8. Attend a weekly check-in with the Site Manager and attend regular meetings with a Case Manager to participate, to the best of their ability, in the Service Plan development and action.